

Business Expo Application - 1890 Days Jamboree - Memorial Day Weekend
www.1890sDays.com - 896 Lafayette Street - Ringgold, GA 30736 - (706) 935-2251

Welcome

The City of Ringgold and the 1890 Days Jamboree Committee invites you to participate in this year's Business Expo.

Event Location

Downtown Ringgold, Georgia. I-75 Exit 348 to 41 South. The Jamboree is an outdoor street festival that will proceed rain or shine.

Friday 1:00pm - Check In Begins

Business Expo participants may Check-In and begin setting up their booths.

Friday 5:45pm - Sponsor Booths Open to the Public

All Business Expo participants arrange to be ready and open by 5:45pm Friday afternoon.

Friday 10:00pm - Sponsor Booths Remain Open Until 10:00pm

All Business Expo participants remain open until 10:00pm Friday night.

Saturday 8:45am - Sponsor Booths Open

All Business Expo participants arrange to be ready and open by 8:45am Saturday morning.

Saturday 9:45pm - Sponsor Booths Remain Open Until 9:45pm

All Business Expo participants remain open until 9:45pm Saturday night.

Location of Information Tent

The information tent is located at the corner of Nashville Street and Maple Streets.

Check-In Begins at 1:00PM Friday

Upon arrival you will need to Check In with us and receive your "welcome packet" which will include all needed information and your space assignment.

Checkout & Expo Deposit Return at End of Fireworks on Saturday Night

At the close of the festival Saturday night, you will need to check out at the same information tent before leaving. **If all rules and times of operation have been followed, your deposit will be returned to you.** If you should leave early or do not check out with us, your deposit will be forfeited.

Booth Space Guidelines

Approved Business Expo participants will be assigned a specific sponsor space located on hard asphalt surface for both days of the Expo. Business Expo participants must supply own tables, tent, rain protection. Tent must be firmly secured in case of wind. As no staking of tents are allowed, a system such as concrete filled buckets are suggested. Front of tent must be flush with front of booth space. Business Expo participants must provide their own 100 foot, heavy-duty, 12 gauge (minimum) extension cord. Business Expo participants agrees not to sublet, assign, donate, or trade his/her assigned space under any condition.

Entry Fee & Deposit - Please Use Separate Check for Deposit

- **Deposit is \$50** - please write separate check for deposit so it can be returned to you at end of event
- **Booth space before April 30 is \$250**
- **Booth space after April 30 is \$350**

Return this application with two separate checks or money orders. We ask you send two separate checks so the deposit can be returned more easily. Please familiarize yourself with the rules and requirements in this document to expedite your deposit refund at the end of the event.

Make checks to the order of **1890 Days Jamboree** and mail to:

1890 Days Jamboree - 896 Lafayette Street - Ringgold, GA 30736

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Name of Company / Organization _____

Name of Representative _____

Organization / Type of Business _____

Mailing Address _____

City / State / Zip _____

Phone _____

Email _____

Website _____

Booth Space Amount Enclosed \$ _____ Check # _____

\$50 Deposit per Booth Enclosed \$ _____ Check # _____

Electricity Needed? YES NO (vendor must provide 100 foot, heavy-duty, 12 gauge (minimum) extension cord)

Number of Business Expo Booth Spaces Requested: _____

Have you been here before? YES NO

If YES, which years? _____ booth # _____

Description of Business Expo Display or Booth _____

By my signature below, I agree to abide by terms set forth by 1890 Days Jamboree Committee in this document, the vendor application. I agree to comply with all laws, ordinances, rules, and regulations of any lawful authority, agency, or governmental unit, which apply the use of its vending unit requirements, including without limitation, any applicable fire and building codes of the City of Ringgold. All activities must be conducted within the assigned sponsor space ONLY. Failure to comply may result in a fine as well as loss of deposit. Participating sponsor agrees to accept as binding the decision of the City of Ringgold as to any dispute between participating exhibitors and any other attending person as to any matter not covered by these policies.

I have read the above information and rules carefully and have agreed to abide by all. I will not hold the City of Ringgold, 1890 Days Committee, or any other organization or persons participating in the show responsible for injuries, theft, loss, or breakage.

- _____ (initials) I agree not sell or give away food or beverages
- _____ (initials) I understand entry fees increase from \$250 to \$350 after April 30
- _____ (initials) My deposit check will be available to pick up after the event Sat if rules are followed
- _____ (initials) I understand there will be no Business Expo booth refunds after April 30
- _____ (initials) I understand that if my application is not approved, my check will be returned

Signature _____ Date _____

ENCLOSURE: ___Application ___Check for Deposit ___Check for Booth Fee ___Craft Photos ___Booth Presentation Photos

1890's DAY OFFICE USE -- Date Received: _____ Initials: _____